

To: Acton Finance Committee  
From: Gim Hom, Chairman Finance Committee  
Subject: Finance Committee Agenda – Feb 24, 2004

**Acton Finance Committee Agenda for Feb 24, 2004**

7:30 P.M. Call to order in Room 204 of the Town Hall

**Approval of Minutes for Feb 10, 2004**

Correspondence/Email Entered Into the Records: Spending per Capita (David Stone)

**Old Business**

Review of Town Warrant Articles and Assignment. The Chair has assigned articles to individual FinCom members based on areas of interest. Balancing of workload will be reviewed. See attached list.

**New Business**

Discussions and Recommendations on the following articles.

Article	Title	Page	
AR	Acton Public Schools Budget	37	JC
AS	Acton-Boxborough Regional School District Assessment	38	JC
CP	Community Preservation Program – Administrative and Operating Expenses	125	JR
CQ	Community Preservation Program – Reserves for Future Spending	126	JR

ARTICLE AR/AS – Jonathan Chinitz to provide the numbers.

**ARTICLE CP COMMUNITY PRESERVATION PROGRAM (Majority vote)  
ADMINISTRATIVE AND OPERATING EXPENSES**

To see if the Town will vote to appropriate for community preservation purposes from the FY 2003 Community Preservation Fund balance \$38,630.00 to a reserve fund to reimburse the Town of Acton for administrative services and operating expenses provided in support of the Community Preservation Committee, or take any other action relative thereto. SUMMARY

The Community Preservation Act allows up to 5% of the annual community preservation funds to be expended for administrative and operating costs of the Community Preservation Committee and Program. The requested appropriation is 4.1% of the 2003 Community Preservation Fund. It will reimburse the Town for staff support time and software expenses incurred during the initial set-up of Community Preservation Program, staff support time to maintain the program and to support the Community Preservation Committee since their inception, and costs for legal advise to the Community Preservation Committee.

ARTICLE CP COMMUNITY PRESERVATION PROGRAM (Majority vote)  
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SUMMARY The Community Preservation Act allows up to 5% of the annual community preservation funds to be expended for administrative and operating costs of the Community Preservation Committee and Program. The requested appropriation is 4.1% of the 2003 Community Preservation Fund. It will reimburse the Town for staff support time and software expenses incurred during the initial set-up of Community Preservation Program, staff support time to maintain the program and to support the Community Preservation Committee since their inception, and costs for legal advice to the Community Preservation Committee.

Review of Finance Committee message to Town Warrant.

**Other Finance Committee Recommendations**

**Committee Reports**

ALG

BOS

Conservation Commission

CPA

Health Insurance Trust

Minuteman

PS Building

School Building Projects

School Committees

## **Other Business**

### **FY2004 Fincom Schedule (generally 2nd and 4th Tuesday unless otherwise note)**

Mar 2 (Note: 3/3 is target for final draft of warrant)

Mar 9 Fincom Public Hearing

Mar 16 (also date for posting Town Warrant)

\*\* Mar 30 - Ballot \*\*

Apr 5 Town Meeting, adjourn immediately in observance of Passover

**Apr 7 (Fincom meeting prior to TM)**

## **Adjourn**

	A	B	C	D	E
1	<b>Article</b>		<b>Page</b>	<b>Assigned</b>	<b>Recommendation</b>
2	AA	Choose Town Officers	19	GH	
3	AB	Hear and Accept Reports	20	GH	
4	AC	* Council on Aging Van Enterprise Budget	21	PC	
5	AD	* Nursing Enterprise Budget	22	PC	
6	AE	* Septage Disposal Enterprise Budget	23	DS	
7	AF	* Sewer Enterprise Budget	24	DS	
8	AG	* Section 53E½ Self-Funding Programs	25	PC	
9	AH	* Chapter 90 Highway Reimbursement Program	27	PC	
10	AI	* Insurance Proceeds	28	JR	
11	AJ	* Federal and State Reimbursement Aid	29	BE	
12	AK	* Sale of Foreclosed Properties	30	BE	
13	AL	* Transfer of Funds – Cemetery Land Fund	31	BE	
14	AM	* Elderly Tax Relief – Reauthorize Chapter 73 of the Acts of 1986	32	BE	
15	AN	Budget Transfer	33	JC	
16	AO	Town Operating Budget	34	JC	
17	AP	New Personnel	35	BE	
18	AQ	NESWC Enterprise Budget	36	DS	
19	AR	Acton Public Schools Budget	37	JC	
20	AS	Acton-Boxborough Regional School District Assessment	38	JC	
21	AT	Minuteman Regional School District Assessment	39	GH	
22	AU	* Street Acceptance – Bellows Farm Subdivision	40	HM	
23	AV	* Street Acceptance – Maple Creek Farm Subdivision	41	HM	
24	AW	* Street Acceptance – North Acton Woods Subdivision	42	HM	
25	AX	* Land Gift – 190 Arlington Street	43	HM	
26	AY	* Land Gift – North Acton Woods Subdivision	44	HM	
27	AZ	* Drainage Easement – Squirrel Hill Road	45	HM	
28	BA	* Drainage Easement – Squirrel Hill Road	46	HM	
29	BB	Provision for Hours of Operation of Non-Residential Outdoor Lighting	48	RR	
30	BC	* Amend Town Charter	50	HM	
31	BD	# Amend Zoning Bylaw	51	RR	
32	BE	Amend Town Bylaw – East Acton Village Plan – Prohibition of Motorized Craft on Ice House Pond	52	RR	
33	BF	# Amend Zoning Bylaw – Vehicle Wholesale and Storage as an Accessory Use	53	RR	
34	BG	Community Preservation Program – Direct Appropriations from Fund Balance	54	JR	
35	BH	Community Preservation Program – Borrowing Authorization	55	JR	

	A	B	C	D	E
1	Article		Page	Assigned	Recommendation
36	BI	Community Preservation Program – Direct Appropriation from Revenues	56	JR	
37	BJ	Amend Zoning Bylaw – East Acton Village Plan – Village Green	58	RR	
38	BK	Amend Zoning Bylaw – East Acton Village Plan – 8 Weatherbee Street	59	RR	
39	BL	Amend Zoning Bylaw – East Acton Village Plan – District Use Regulations	60	RR	
40	BM	Amend Zoning Bylaw – East Acton Village Plan – Dimensional Regulations	63	RR	
41	BN	Amend Zoning Bylaw – East Acton Village Plan – EAV-2 District	64	RR	
42	BO	Amend Zoning Bylaw – East Acton Village Plan – Special Provisions	69	RR	
43	BP	Amend Zoning Bylaw – East Acton Village Plan – Options for Density Increases	76	RR	
44	BQ	Amend Zoning Bylaw – East Acton Village Plan – District Parking Requirements	83	RR	
45	BR	Amend Zoning Bylaw – East Acton Village Plan – Modified Sign Regulations	86	RR	
46	BS	Amend Zoning Bylaw – East Acton Village Plan – Site Plan Review Threshold	88	RR	
47	BT	Amend Zoning Bylaw – Outdoor Lighting Regulations	89	RR	
48	BU	Amend Zoning Bylaw – ARC District Changes – T J O'Grady Memorial Skate Park	100	JC	
49	BV	Amend Zoning Bylaw – South Acton Village District – Multi-Family Dwellings	101	RR	
50	BW	Amend Zoning Bylaw – Adjustments to Section 9B – Senior Residence	102	RR	
51	BX	Amend Zoning Bylaw – Housekeeping	105	RR	
52	BY	Bylaw on Snow Removal from Sidewalks	107	HM	
53	BZ	Quarry Road Land	108	RR	
54	CA	Amend Zoning Bylaw – {Kennedy & Company holding article}	109	RR	
55	CB	* Town Board Support – Special Projects	110	PC	
56	CC	* Plowing of Private Ways	111	HM	
57	CD	Transportation Revolving Fund	112	HM	
58	CE	* Sidewalk Easement – Arlington Street	113	RR	
59	CF	Community Preservation Program – Assabet River Rail Trail	115	JR	
60	CG	Community Preservation Program – 214 Central and 28 Willow Feasibility Study	116	JR	
61	CH	Community Preservation Program – Community Housing Fund	117	JR	
62	CI	Community Preservation Program – Cultural Resource List Revision and Expansion	118	JR	
63	CJ	Community Preservation Program – Davis Monument Restoration	119	JR	
64	CK	Community Preservation Program – Family Housing Initiative	120	JR	
65	CL	Community Preservation Program – Flag Preservation	121	JR	
66	CM	Community Preservation Program – Historic District Boundary Signs	122	JR	
67	CN	Community Preservation Program – Morrison Farm Master Plan	123	JR	
68	CO	Community Preservation Program – T J O'Grady Skate Park	124	JR	
69	CP	Community Preservation Program – Administrative and Operating Expenses	125	JR	
70	CQ	Community Preservation Program – Reserves for Future Spending	126	JR	